

**Meeting of the GLAM Committee
David Wilson Library, University of Leicester
Friday 24 September 2010**

Minutes

Present: Stella Halkyard (SH, Chair), Fran Baker (FB, Secretary), Judy Burg (JB), Fiona Courage (FC), Chris Fletcher (CF), Rachel Foss (RF), Chris Sheppard (CS), David Sutton (DS), James Travers (JT), John Wells (JW).

1. Apologies: Jamie Andrews

2. Minutes of the Committee meeting held on 30 June 2010 at the British Library, and matters arising

The minutes were approved.

CF has not yet been able to find a volunteer at the Bodleian to take on the role of Web Officer but will look into this further. Various other possible solutions were discussed, including: the possibility of setting up a blog which would link to the existing website, but be more dynamic and allow individual members to make postings (JW offered to investigate this); purchasing a simple URL (once the GLAM bank account contains some funds) which could act as an alias and point to the existing website; purchasing an independent web space to be maintained by a GLAM Web Officer.

SKH has not drafted a communication to the MLA, which has ceased to exist. There is currently no strategic body representing the archive/library sector, so the future is unclear.

Actions:

- *JW to investigate setting up a blog.*

3. GLAM bank account

FC reported that she is in the process of opening an account with the Co-operative Bank, which doesn't require an opening balance. She is happy to act as Treasurer; DS and JB will be signatories to the account as Chair and Secretary.

GLAM currently has no funds. Whilst the John Murray Trust is not currently making grants, the British Academy is focusing on smaller grants and has an interest in literary manuscripts, so this may be an option.

Actions:

- *DS to look into the possibility of a grant application to the British Academy.*

4. Nomination/co-option of new officers: Chair, Secretary, Treasurer

There was only one candidate for each of the Chair and Secretary roles; JW reported that no votes had been cast. DS and JB would therefore be the sole nominees at the AGM.

FC was co-opted to the new role of Treasurer.

The opening of a bank account and appointment of Treasurer will necessitate some changes to GLAM's constitution; it was decided that agreement to make these changes should be sought from those attending the afternoon's AGM.

Actions:

- *FC: to draft a list of Treasurer's responsibilities for addition to the constitution.*
- *FB to make relevant amendments to the constitution, following approval from the AGM.*

5. Cataloguing Working Party

FB reported that the Cataloguing Working Party has been unable to meet since the last GLAM meeting. However, a meeting has been scheduled for 11 November. Membership of the group has been slimmed down, but Helen Broderick of the British Library has joined and is hosting the next meeting.

DS reported that by the end of 2010, the Location Register name authority list will be complete; this will be mounted on, or linked to from, the Cataloguing section of the GLAM website.

6. Focus and location of next general meeting:

Hull History Centre and the British Library were offered as venues for the next two meetings.

There was some discussion of possible themes for these meetings:

- Translators' papers.
- Foreign language collections: these are often 'orphan' collections, with a lack of qualified curators to look after them; this topic would also raise issues of migration, emigration, and it links in with the translators suggestion.
- The exhibition of literary archives and manuscripts/exhibitions on literary themes.
- Bringing together different services – university/public sector, academic/public use of literary papers.

It was decided that the next meeting, to be hosted at Hull, should focus on collaboration, in relation to:

- Stewardship (with Hull as model; JB to lead this strand).
- Collecting policies (JA or RF): JA had suggested that GLAM might do some work on/provide a more formal framework for collaborating in building collections, and it was agreed that this would fit well into the theme of the next meeting.

- Exhibitions (JW, especially in relation to a possible collaborative WWI literature exhibition).

It was suggested that the September 2011 meeting might take the form of a small conference focusing on translators' papers and foreign language literary archives.

Actions:

- *RF/JA to investigate the possibility of a September 2011 event at the British Library and liaise with DS.*

7. A.O.B:

In light of JA's suggestion of increased collaboration over collecting in the current economic climate, there was some discussion of the current situation regarding funding.

DS suggested that engaging with the HLF post-Olympics may be a useful part of GLAM's future work programme.

Acceptance in Lieu in relation to literary archives: it was pointed out that currently there is not a wide national spread of new collections accepted in lieu (other than collections which have been in record offices for many years). The UKLH Group will be approaching Ed Vaizey to discuss AiL, and report on its current success.

8. Date of next committee and general meetings

The next meetings will be held in Hull on 4 March 2011.