

## GLAM cataloguing working party – 11 November 2010

Present: JG, FB, CF, HB, VB

Apologies: RL/KW

Note: Hannah and Alison have had to resign from the group because of the demands of their responsibilities at work. We noted that in the current financial climate this is increasingly the case, and a concern. Their contributions will be sorely missed and we thank them for their assistance.

### Moderation of the correlation of MARC21 with ISAD(G) and DC

- The use of different library and archive management systems may mean that the correlations between cataloguing systems may necessarily involve an editorial discussing the applications of different systems.
- Date  
Standard on listing dates to be raised at Bodleian by VB, especially in regard to undated manuscripts.
- Name of creator  
The guidelines should list recommended (comprehensive) sources for names and epithets (writer/novelist etc.)
- Admin and biographical history  
Authority files at Seven Stories use the catalogue to add biographical history separately:

e.g. Dahl, Roald

[http://collection.sevenstories.org.uk/Dserve/Dserve.exe?dsqIni=dserve.ini&dsqApp=Archive&dsqCmd=Show.tcl&dsqDb=Persons&dsqPos=2&dsqSearch=\(\(text\)='dahl'\)](http://collection.sevenstories.org.uk/Dserve/Dserve.exe?dsqIni=dserve.ini&dsqApp=Archive&dsqCmd=Show.tcl&dsqDb=Persons&dsqPos=2&dsqSearch=((text)='dahl'))

- Scope and content  
The point where researchers find out the usefulness of an archive for their research and this has a crucial relationship with the term list. The minimum standard for the scope and content should be that of ISAD(G).
- Accruals  
State whether or not seeking out further accruals.
- Access  
This should be a blanket statement and is a blunt legal tool.

Term List – FB to get out an interim list for discussion.

Jacqueline Grainger

Born-Digital – the paradigm here is EAD but this is probably an issue for the wider GLAM group as a whole.

- BFI may have a term list for audio-visual archives
- BL for sound (HB)

Subject List – this is a huge topic and referral to the Library of Congress:

<http://2008.myvote.org/www.loc.gov/cds/sindex.html>

There is also the UNESCO thesaurus/subject index, but this may have too many gaps.

<http://www2.ulcc.ac.uk/unesco/>

The issue of catalogue, and other, metadata, again needs further thought and discussion in relation to born-digital resources.

Authority Files – the UK Archives Discovery Network is working on authority files:

<http://www.ukad.org/groups/>,

and there is also have the CILIP Rare Books and Special Collections cataloguing guidelines:

<http://www.cilip.org.uk/get-involved/special-interest-groups/rare-books/bibliographic-standards/guidlines-for-cataloguing-rare-books/pages/index.aspx>

Seven Stories use CALM well. It works on names but is not universal.

Published material – the CWP seeks to compile exempla of solutions, or examples, of cataloguing archives across different institutions using different schema and collection management systems.

Next meeting to be a fortnight, or so, before the GLAM March meeting, tbc.